

伦敦培英华文学校
The London Pei Ying Chinese School

SCHOOL DISCIPLINE POLICY

The Discipline Code of the School may be summed up in one sentence:

“We expect the pupils to adhere to the School Rules, work hard and to behave themselves while remaining considerate, thoughtful and courteous at all times”

The Teachers and School Management Team will endeavour to support this by their attitude and approach to others, thereby setting the correct tone and example. This will reinforce the School ethos of courtesy and good manners.

Sheets giving basic School Rules follow on after this policy.

If a child does behave badly there are various steps which are taken, in ascending order of importance.

- Step 1: The pupil will be reprimanded by the class teacher and dealt with appropriately. The pupil is to be reminded of the School Rules and the Discipline Policy.
- Step 2: Should the bad behaviour persists, the pupil will be reprimanded by the class teacher with the Deputy Head Teacher and the parents notified. The parents will be reminded of the School Rules and the Discipline Policy expected from their child.
- Step 3: Should the bad behaviour persists, the pupil will be reprimanded by the class teacher. The parents and the class representatives from the School Management Team will be informed and a first verbal warning is recorded. Disciplinary actions, including working out of the class for a time, should be agreed between the teacher, the representative of the School Management Team and the parents, to manage future misconducts.
- Step 4: Should the bad behaviour persists, the class Teacher must inform the Head Teacher and the pupil will be reprimanded by the Head Teacher and dealt with in according to the agreed disciplinary actions. The parents will be informed and a formal warning will be issued.
- Step 5: Should the bad behaviour persists, the pupil will be suspended from the School and be asked not to return until his/her behaviour has improved, supported by a written assurance from their parents.

Sunday, April 26, 2009